

TUESDAY, AUGUST 31, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session at the Emergency Operation Center located at 160 Island Road, Circleville, Ohio, on Tuesday, August 31, 2021, with the following members present: Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, Deputy County Administrator, was also in attendance. Mr. Jay H. Wippel was absent from today's session.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 24, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 1, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$100,531.70 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 1, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$60,417.19 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of

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Appropriation of Expense Line Item Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$10,000.00 – 260.1150.5301 – Supplies - Auditor

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND APPROPRIATION:

**\$212.00 – 928.1262.5440 – Contract Services A.T.P./ ACS – Juvenile Court
TO
928.1262.5202 – Medicare AT.P./ ACS Grant – Juvenile Court**

**\$2,100.00 – 928.1262.5440 – Contract Services – A.T.P/ ACS – Juvenile Court
TO
928.1262.5201 – PERS A.T.P. / ACS Grant – Juvenile Court**

**\$15,000.00 – 928.1262.5440 – Contract Services – A.T.P./ ACS – Juvenile Court
TO
928.1262.5102 – Employee Salary A.T.P./ ACS Grant – Juvenile Court**

**\$710.00 – 656.6083.5501 – Equipment RPHF SWD – RPHF Solid Waste
TO
656.6083.5452 – Fayette Revolving Fund – RPHF SWD- RPHF Solid Waste**

**\$30.00 – 656.6083.5501 – Equipment- RPHF SWD – RPHF Solid Waste
TO
656.6083.5481 – Utilities – RPHF SWD – RPHF Solid Waste**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Jon Brown:**

The following is a summary of the report provided by Jon Brown, Maintenance Supervisor:

- Mr. Brown explained that he is working on quotes for a new roof at the PDI Building. Looking into a metal roof and prices have increased by 25% due to material costs.

**In the Matter of
Report given by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director:

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- Mr. Adkins provided a quote for DarkTrace at the Sheriff's Office. The annual cost is \$18,036 for a term of 72 months. He wanted to get it installed so it can be up and running in January with the new network.
- Mr. Adkins received an email from Anthony Neff, Deputy County Engineer, regarding Commercial General Liability insurance for the fiber optic being ran under the railroad tracks. He will look into liability insurance coverage.
- Continuing to migrate the new network. Worked on the Prosecutor's Office. Presidio will be in to install all the racks for equipment.

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick attended the Region 4 Homeland Security Meeting and Monthly ARES Meeting August 23rd, Monthly Radio Training at EOC and Health Dept Operations Update August 25th, EMA/Health Dept/Berger Hospital Update Mtg August 27th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick will be attending the MARCS Radio Meeting and LEPC Exercise Meeting August 30th, GEOPRO/GIS Meeting and Health Dept Operations Update September 1st, Pickaway County Police Chiefs Meeting September 2nd, and Kids and Cops-Commercial Point September 4th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Continuing Countywide Vaccinations – Ages 12+ walk-in. Mr. Flick will be attending the LEPC Exercise Meeting September 7th, Health Dept Operations Update September 8th, and Pickaway County Health Collaborative Quarterly Meeting September 9th.

In the Matter of
Report Provided by Sheriff Hafey and Lt. Jimmy Brown:

The following is a summary of the report provided by Sheriff Hafey and Lt. Jimmy Brown:

- Sheriff Hafey reported that they received 300 COVID Rapid test kits from Franklin County Sheriff's Office. Working on protocol for testing inmates and not having to transport to the hospital for testing.
- Sunday was Chief Jimmy Browns promotion to Jail Administrator.
- There was a report of a dog bite case on an infant. It was reported that the child will be alright.
- Sheriff Hafey reported that they are trying to put the tool in their tool belts to help with hearing impaired in the community.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claim filed for the week.
- Mr. Rogols reported there are no current listings on Govedeals.com.
- Mr. Rogols reported that the surveillance camera projects existing server racks are back ordered, partial part received.

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- Mr. Rogols reported that the part-time Commissioners' Office Assistant position has received three applicants. Full-time custodial has no applicants.
- Mr. Rogols presented that the requested information from Franklin County has surpassed the deadline of Friday, July 30th still with no response. Prosecutor, Judy Wolford sent a letter Friday, August 27th.
- Mr. Rogols advised that the quotes from Pine Valley for the cost to replace the deck at the Building Department front deck will require drawings due to ADA compliance since a total re-build.
- ThriveOn Flu Vaccination Event scheduled for Friday, September 10th, 9:00 am to 12:00 p.m. at JFS CRC Building. Appointments are being scheduled.
- Mr. Rogols reported that Harrison/ Madison Township has collected the following in permit fees:
 - 2019 - \$319,826.30
 - 2020 - \$234,482.05
 - 2021 - \$323,613.50
 - Totaling \$877,921.85
- Mr. Rogols held a general discussion of the Courthouse Mask Policy.
- Mr. Rogols had a Sheriff IBT prep meeting last Wednesday, August 25th, 9:00 a.m-12:00 p.m.,. Great progress and discussion. Preparing wage analysis.
- Mr. Rogols held a discussion regarding disciplinary action of a non-Commissioners employee.
- Mr. Rogols discussed a previous discussion regarding No Weapon signs at Memorial Hall. Jon Brown, Maintenance Supervisor, to re-post "No Weapons Zone" stickers at the YMCA Dance Studio located in Memorial Hall.
- A status updated was provided for the Pickaway County Jail.

In the Matter of
Pickaway County Jail
Walk-In Freezer Outdoor Unit Replacement
Proposal from Accurate Heating and Cooling:

Mr. Rogols present proposal from Accurate Heating and Cooling for a replacement walk-in freezer outdoor unit at the Pickaway County Jail. The new unit is quoted at \$6,450.00 with a five-year compressor warranty. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the proposal from Accurate Heating and Cooling to replace the walk-in freezer outdoor unit at \$6,450.00.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Quadient Postage Agreement for
The Pickaway County Commissioners Office:

Mr. Rogols present a lease agreement with Quadient, Inc. for the IX Series Postage Meter for the Commissioners' Office. The lease is for \$137.37 a month for the term of sixty months. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Marc Rogols, Deputy County Administrator to execute the Quadient Lease Agreement.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations

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throughout the month of September 2021, at the total probable cost \$2421.25. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Application to use County Property:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Harold Henson to sign the Agreement for use of Pickaway County Property for Christine Spring. The request is for an event to be held at the Pickaway County Courthouse steps, Court Street, Circleville, September 11, 2021, from 8:00 a.m. to 9:30 a.m. to recognize Veterans and First Responders.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Adopted Requesting
County Auditor to Place Delinquent
Sewer Payments on Tax Duplicates:

Upon the Commissioners' review of the list of people, provided by the Pickaway County Sanitary Engineer, that are delinquent at least 60 days on their sewerage payments, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-083121-60

BE IT RESOLVED, that the Board of Commissioners, Pickaway County Ohio, does hereby certify to the Pickaway County Auditor, Melissa Betz, that as of the 31st day of August 2021, there is a list of people that are delinquent at least 60 days on their sewage payments; and

BE IT FURTHER RESOLVED, that the Board of Commissioners request Auditor Melissa Betz to place the assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

*A copy of the list of landowners is on file in the commissioners' office and county auditor's office.

In the Matter of
Application for Temporary
Liquor Permit F-2:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Harold Henson to sign the F-2 Application with the Ohio Department of Commerce, Division of Liquor Control for Pickaway County Ag Society. The request is for an event to be held at the Pickaway Agricultural and Event Center, 415 Lancaster Pike, Circleville, September 16, 2021, from 12:00 p.m. to September 17, 2021 at 11:59 p.m.

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Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
CCAO County Energy Program:

Phil Dysard, Palmer Energy, met with the Commissioners to discuss the renewal of the County's energy program. They go out to 10-12 vendors for a contact for the Prosecutor to review. Right now, they are working on getting the bills back for evaluation and then will set an appointment to discuss the findings in about 3-4 weeks. They work with 78 out of the 88 counties. The rural works with the electric co-op due to the aggregation. Mr. Rogols will follow-up with Mr. Dysard once all information is forward to Mr. Dysard.

In the Matter of
Executive Session:

At 10:56 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scribner and David Glass, P3, Chris Mullins, County Engineer, Anthony Neff, Deputy County engineer, Angela Karr, Clerk, and Marc Rogols, Deputy County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:47 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Road Use and Maintenance Agreement for
Pickaway County Engineer Department:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Harold Henson to execute the Road Use and Maintenance Agreement (RUMA) entering into with American Electric Power (AEP) to establish haul routes on County and Township roads in Muhlenburg, Darby, Monroe and Perry Townships for the development of the AEP Madison Loop Material Relocation and Laydown Yard Development Project.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Water Pollution Control Loan Fund Applications for
Wintergreen/Knollwood Consolidation Project and
Walnut Heights Waste Water Treatment Plant Replacement:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Harold Henson to execute the Water Pollution Control Loan Fund (WPCLF) applications for Wintergreen/ Knollwood Consolidation Project and Walnut Heights waste water treatment plant replacement project.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Memorial Hall:

Sid Liming and Glen Easterday, Soldiers Monumental, met with the Commissioners to discuss the removal of the tree at Memorial Hall. Mr. Easterday planned a meeting last Friday with the City and Mike's Landscaping to have the tree removed. A contract was entered into, and Mr. Liming told them to start the process of removing the tree on Monday. Nothing has been done and services to be done by Mike's Landscaping was terminated by Mr. Easterday. He received a new quote from another contractor to perform the job. Mr. Easterday contacted Crystal Concrete regarding a quote and come to find out the Mike's Landscaping had received a quote from the to subcontract out and did not include that in his quote. Crystal Concrete quoted to do it for \$5,000. They are short \$4,400 due to the concrete being left out of the quote from Mike's Landscaping. Mr. Liming went to the tree commission to request approval to remove the tree and asked for the denial to be appealed. The decision was reversed after the arborist reviewed the tree. Once the tree is removed and its root system, there will be a pot put in place to help with the root system of the tree that will be planted to replace it.

Mr. Easterday brought up concerns of the signage at Memorial Hall. The mortar in the sign is cracked. He received a quote from Wellman's Monumental to replace the sign with a marble signed with wording engraved. The Commissioners will review to see if it is a potential future projects.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve up to \$4,450.00 in additional to the \$8,500.00 for the removal of the tree and replacement of the concrete.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
IT Department License
Renewal with CBT Campus:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the purchase of one license renewal and three new licensing from CBT Campus. The cost of one renewal on past license is \$700 and \$900 for new licensing.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Pickaway County Sheriff's Office
DarkTrace Enterprise Immune System:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from DarkTrace for the Enterprise Immune System for the Pickaway County Sheriff's Department. The monthly cost of \$18,036 for the term of 72 months commencing August 31, 2021.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending August 28, 2021.

A total of \$445 was reported being collected as follows: \$50 in adoptions; \$135 in dog license; \$120 in dog license late penalty; \$25 in redemptions; \$40 in transfer-out rescue and \$75 in private donations.

One (1) stray dog was processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President – {absent}

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk